

## Capitola Knolls Homeowners Association Newsletter – December 2016

### HOLIDAY DECORATIONS

Holiday decorations are allowed temporarily. They should not interfere with the landscaping or hinder Emerald City Landscaping from performing weekly maintenance.

We wish to remind you to take down holiday lights and remove all other decorations from the building exterior and the common areas no later than January 10, 2017.

### CHRISTMAS TREE PICK-UP

Green Waste will pickup holiday trees between January 2<sup>nd</sup> and January 20<sup>th</sup> on the regular pick-up day, Wednesday. All decorations, lights, plastic, tinsel and stand must be removed. The tree should be cut in three-foot lengths. Place tree sections next to your trash can at the curb. Please do not leave your tree in the trash enclosure or throw it into the landscaping.

### CHIMNEY MAINTENANCE

Please be sure to keep your chimney in good working condition. Chimneys should be cleaned and spark arresters inspected annually. This is the unit owner's responsibility.

### LAUNDRY ROOMS

Please do not leave items or trash by the water heaters in the laundry room as this creates a fire hazard. Also, please remember to turn off the light in the laundry room and close the door when not in use.

### CARPORT AND GARAGE STORAGE

Bicycles, wheeled toys and barbecues are the only items allowed to be stored in carports and garages. Garages must be kept clear to allow parking of vehicles.

### COYOTE ALERT!

Coyotes have been seen in the community and they are hungry!! Please do not leave small children unattended, do not leave pet food or water out and please keep small pets indoors.

### NEXT BOARD OF DIRECTORS MEETING

The January Board meeting is scheduled to be held Tuesday, January 17, 2017 at 6:00 p.m. in the conference room of the ShoreLife Community Church on Monterey Avenue.

### CONTACT INFORMATION

Capitola Police (831) 471-1170  
Emergency 911  
First Alarm & Patrol (831) 684-1111  
Shoreline Property Management  
[kara@shorelinepropertymanagement.com](mailto:kara@shorelinepropertymanagement.com) (831) 426-8013

Issues with Washers and Dryers  
Coinmach (CSC Service Works)  
(800) 526-1313

**Happy Holidays!**