

# Capitola Knolls Homeowners Association Newsletter – December 2017

## TRASH & RECYCLE CONTAINERS

Please remember that it is the responsibility of all residents to place trash cans curb side and return them back to the enclosure.

Remember to break down boxes for recycle containers. Please be a good neighbor!

## GUTTER/DOWNSPOUT CLEANING

Gutters and downspouts are scheduled to be cleaned starting December 18<sup>th</sup> thru 23<sup>rd</sup>. Please move items away from the gutters and downspouts.

## HOLIDAY DECORATIONS

Holiday decorations are allowed temporarily. They should not interfere with the landscaping or hinder Emerald City Landscaping from performing weekly maintenance.

Please remove holiday lights and other decorations from the building exterior no later than January 10, 2018.

## NEXT BOARD OF DIRECTORS MEETING

The January Board meeting is scheduled to be held Tuesday, January 16, 2018 at 6:00 p.m. in the conference room of the ShoreLife Community Church on Monterey Avenue.

## VEHICLE BREAK-IN'S

Vehicle break-ins have recently been reported. Please lock your vehicles and do not leave valuables in your vehicles.

## PLEASE REPORT COMMON AREA LIGHTS OUT

We ask that you promptly report any common area lights that are out to Shoreline Property Management at 831 426-8013.

## GARAGES

If you have a garage with a garage door - you are required to park one vehicle in it. Bicycles, wheeled toys, sports equipment and barbecues are the only items allowed to be stored in garages, so long as one vehicle per unit can be parked in the garage.

## COYOTE ALERT

Coyotes have been seen in the community and they are hungry!! Please do not leave small children unattended, do not leave pet food or water out and please keep small pets indoors.

## CONTACT INFORMATION

Capitola Police (831) 471-1170  
Emergency 911  
First Alarm & Patrol (831) 684-1111  
Shoreline Property Management  
[kara@shorelinepropertymanagement.com](mailto:kara@shorelinepropertymanagement.com) (831) 426-8013

Issues with Washers and Dryers  
Coinmach (CSC Service Works)  
(800) 526-1313

HAPPY HOLIDAYS TO ALL!